



Easy Safety Cert Ltd - Privacy Policy

For the purpose of the Data Protection Act 1998 and the General Data Protection Regulation (once in force on 25th May 2018), we, the company described below, are a data controller of your personal information.

This Privacy Policy (together with our Terms and Conditions) describes how Easy Safety Cert, a private limited company registered in England & Wales with company registration number **08074903**, collects and uses personal information disclosed to Us. This Policy applies to visitors and users (individually, " **you** ") of Easy Safety Cert's websites, applications, and other online services (each, a " **Site**," and collectively, our "**Sites**"). By visiting or using our Sites, to the extent permitted by applicable law, you are consenting to us gathering and processing information about you in accordance with this Policy.

Third parties you use through our Sites (such as Paypal), and social networks that you use in connection with our Sites may also collect, use, and share information about you. This Policy does not cover such third parties or their services and we do not take any responsibility for how such third parties may use any information they collect. For information about third-party privacy practices, please consult with them directly.

INFORMATION WE COLLECT

We may collect your information in connection with your registration, use, purchase, or inquiries on or about our Sites that link to this Policy.

Personal Information. By visiting or using our Sites, we may collect the following categories of personal information (" **personal information** ") you provide to us: name; email address; postal address; phone number; gas safe numbers; account settings; passwords. By providing this information you agree to us using this information to allow you to use our Sites. It is your responsibility to obtain permission from your customers and engineers and users to use their data on our Sites.

Device Information. When you visit our Sites or open communications (such as emails), some information is automatically collected from devices (e.g. mobile, computer, laptop, tablet) used to visit or use our Sites including, but not limited to, operating system, access times, browser information (e.g., type, language, and history), settings, and other data about your device that we use to provide the services or as otherwise described in this Policy (" **device information**").

Last updated : 2 May 2018

HOW WE USE YOUR INFORMATION

We may use your information for the following purposes (" **Purposes**"), to: provide you with the services, products, and functionality offered on our Sites and fulfill your requests, including, but not limited to, creating gas certificates, ensuring your account works effectively, troubleshooting, dealing with any queries that arise.

If you do not provide us with certain information or consent to contact you, we may not be able to fulfill the requested Purpose of collection, such as to respond to your queries or provide our Sites and services to you. If you do not allow us to contact you by email with service update emails then you will be unable to use our Sites. You can however opt out of receiving marketing communications, please email us if you wish to be removed from any such communications.

Communications. Consistent with the above Purposes, we may communicate with you via electronic messages, including email or text message to, for example: send you information relating to our products and services, administrative messages, updates, alerts, offers, promotions.

We may contact you at the mobile phone number that you provide to us by way of direct dial calls or via text message (SMS).

Our Role as Data Controller and Data Processor. We act as the data controller of your information. We are the data processor of your customer and engineer information. You are the data controller of your own customer and engineer data and it is your responsibility to obtain their permission to use their data in order to fulfil the purpose of the Site and our services. More information can be viewed in our Terms & Conditions.

Retention. We will only retain and use your personal information for as long as you hold an account with Us or, once your account has been deleted, as long as necessary to comply with our legal obligations, resolve disputes, and enforce our agreements.

If you wish to cancel your account or request that We no longer hold your personal information, contact us at info@easysafetycert.co.uk, to remove your account and all information held in it. It is your responsibility to save any information on your account in another location before your account is removed.

HOW WE SHARE YOUR INFORMATION

We may share information with third-party vendors, consultants, and other service providers who perform functions on our behalf (e.g. hosting or operating our Sites, data collection, reporting, site analytics, data analysis, administration, software development). We do not authorize these third parties to use your information for purposes other than for which it has been provided, and do not authorize these third parties to disclose that information to unauthorized parties. We require these third parties to maintain appropriate security to protect your information from unauthorized access or processing.

Last updated : 2 May 2018

We may disclose your information to regulatory authorities, courts, government agencies and other third parties where we believe that doing so would be in accordance with or permitted or required by any applicable law, regulation or legal process, to defend the interests, rights, and/or property of Easy Safety Cert or others, or to respond to emergencies.

We may disclose or transfer your information to a third party if we sell, transfer, divest, or disclose all or a portion of our business or assets to another company in connection with or during negotiation of any merger, financing, acquisition, bankruptcy, dissolution, transaction, or proceeding.

We may otherwise share your information as directed by you or subject to your consent.

We use third party payment processing services (including but may not be limited to Paypal) to process your credit and debit card information and take payment on our behalf. You agree that any personal information that you enter on the Website will be shared with the owner of the third party payment processing service for the purposes of processing your payment. Such third parties have their own Terms and Conditions and Privacy Policies and you are encouraged to review these terms before deciding whether to provide any personal information. Easy Safety Cert is not responsible for the content, information privacy practices of such third parties and this Privacy Policy does not apply to any website, product or service of any third party company, even if their website links to or from Easy Safety Cert.

SECURITY OF YOUR INFORMATION

Easy Safety Cert takes commercially-reasonable technical, administrative, and physical security measures designed to protect your information from loss, misuse, unauthorized access, disclosure, alteration, and destruction.

Except to the extent that liability cannot be excluded or limited due to applicable law, we assume no liability or responsibility for disclosure of your information due to errors in transmission, unauthorized third-party access, or other causes beyond our control.

You play an important role in keeping your information secure. You should not share your user name, password, or other security information for your Easy Safety Cert account with anyone. If we receive instructions using your user name and password, we will consider that you have authorized the instructions. If you have reason to believe that your interaction with us is no longer secure (e.g. if you feel that the security of any account you might have with us has been compromised), please contact us.

YOUR CHOICES

We may contact you from time to time about Easy Safety Cert, including marketing messages relating to the goods and services of Easy Safety Cert. We will do this electronically, for example by email or by telephone.

Last updated : 2 May 2018

We may contact you with information about our products and services (and those of specially selected parties that may be of interest to you), in line with your marketing contact preferences provided to Us either through the Website or by emailing us. All such communications will come from Easy Safety Cert.

You may tell Us at any time if you do not wish to receive marketing messages from Us by contacting Us by email at info@easysafetycert.co.uk or by following any instructions We may include in the messages We send to you. Please note above that opting out of marketing communications will not automatically stop service-related communications where you continue to hold an account with Us. If you do not wish to receive service-related communications then please email Us, please note that you will not be able to use our Sites without receiving service related communications.

If you no longer require an account with Easy Safety Cert please email info@easysafetycert.co.uk to notify us that you would like your account and all information held within it removed with immediate effect. It is your responsibility to ensure any information held in your account is saved before the account is removed. Once removed no information can be recovered from it.

ACCESS AND CORRECTION OF YOUR INFORMATION

If you have created an account with us and would like to update the information you have provided to us, you can access your account to view and make changes or make corrections to your information. You may also contact us with details of the changes required.

INTERNATIONAL TRANSFERS

Information We collect may be transferred to, stored and/or processed in any country or territory where one or more of our partners or third party service providers (for example, our hosting company or payment processing service providers) are located or maintain facilities in destinations, including outside the European Economic Area ("EEA"). By using our Sites, and providing us information about you, you consent to the international transfer of information about you to the above parties.

The law requires that We will take all reasonable steps to ensure that your personal information is treated securely and in accordance with this Privacy Policy or the law. By submitting your personal information, you explicitly agree to such transfers, storage and or processing in other territories, where We transfer in accordance with the law.

LINKS TO OTHER WEBSITES

Our Sites may contain links to other websites or services that are not owned or controlled by Easy Safety Cert, including links to websites of advertisers, and partners. This Policy only applies to information collected by our Sites. We have no control over these third party websites, and your use of third party websites and features are subject to privacy policies posted on those websites.

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We are not responsible or liable for the privacy or business practices of any third party websites linked to our Sites. Your use of third parties' websites linked to our Sites is at your own risk, so we encourage you to read the privacy policies of any linked third party websites when you leave one of our Sites.

COOKIES

Cookies are small amounts of information which we may store on your computer. Unless you have indicated your objection when disclosing your details to us, our system will issue cookies to your computer when you log on to the site. Cookies make it easier for you to log on to and use the site during future visits. They also allow us to monitor website traffic and to personalise the content of the site for you.

CHANGES TO THIS POLICY

We may update this Privacy Policy to reflect changes to our information privacy practices. If We make any material changes, We will notify you by email (sent to the e-mail address specified in your account) or by means of a notice on the Website prior to the change becoming effective. We encourage you to periodically review the Website for the latest information on our information privacy practices. These communications would not be considered direct marketing communications therefore, if you have opted out of marketing emails but continue to hold an account with Easy Safety Cert you will receive these communications.

This Privacy Policy and all changes made as described above remains effective unless and until We inform you otherwise through the Website, through your account-specified email address or by means of a notice on the Website prior to the expiration of this Privacy Policy.

CONTACT US

If you have any questions about this Policy or information we have collected about you, please contact us by email at info@easysafetycert.co.uk